

Registration is free for this two-day event!



CREATING SAFER NEIGHBORHOODS GATHERING  
Wednesday March 13 & Thursday March 14, 2024  
DoubleTree by Hilton – Dearborn



## Guidelines for attendee Travel Scholarship Requests

Please read the details carefully before selecting scholarship requests.

In the event registration form, you will have the opportunity to request travel expense scholarships. **The scholarship request deadline of Wednesday, February 14, 2024 is firm.** The request portal will be closed after that date. Requests received by the deadline will be reviewed and considered.

MCEDSV can support scholarship for lodging and mileage to one (1) staff per agency.

### TRAVEL SCHOLARSHIPS OFFERED:

- Mileage for one roundtrip (one vehicle) per agency may be requested.
- One night of lodging may be requested by attendees travelling a minimum distance (from their agency) **up to** 49 miles one way.
- Two nights of lodging may be requested by attendees travelling a distance of 50 miles **or more** one way.

**If multiple staff from an agency are registering, the travel scholarship may be split.** Meaning it is OK for one staff to request lodging and another staff to request mileage. But each person registered will receive scholarship for only one travel expense, either lodging or mileage, but not both.

If duplicate scholarships are requested by an agency, you will be contacted and asked to confirm one staff to utilize each travel expense (lodging or mileage).

**For attendees who are requesting a lodging scholarship,** reservations will be made for you by MCEDSV; if you request the lodging scholarship in the registration form, please do not book a hotel reservation directly with the hotel - it will be managed by MCEDSV.

**Attendees who are NOT requesting the lodging scholarship** are responsible for their own reservations. You are encouraged to secure rooms before the group block fills up or before the deadline, Monday, February 19, 2024. Lodging reservation instructions are included in event registration confirmations.

### CONFIRMATION OF SCHOLARSHIP:

MCEDSV will contact those who request scholarship by email the week of February 5<sup>th</sup> to confirm what requests can be granted.

Questions? Email [registrations@mcedsv.org](mailto:registrations@mcedsv.org)

[Click here to register now for the event!](#)