



MSU  
Sexual Assault  
Healthcare  
Program

## **Sexual Assault Nurse Examiner Position Description**

Work Type: Support Staff

Pay Grade: 73

Classification Title: Nurse Clinician I

### **Working Title: Sexual Assault Nurse Examiner**

Major Administrative Unit/College: Student Health and Wellness

### **Org Unit: 40001296 Center for Survivors**

Location: East Lansing, MI

**Categories:** Full Time (100%), Nurses- NURS, Health Care Professional, Non-Union

**Position Summary:** The Sexual Assault Healthcare Program Nurse Examiner will provide timely, non-judgmental, compassionate care to sexual assault patients. This will include a forensic exam, prophylaxis for pregnancy and sexually transmitted diseases, photographic documentation, referrals for appropriate medical and psychological follow-up, support and participation in legal proceedings.

### **Unit Specific Education/Experience/Skills**

Knowledge equivalent to that which normally would be acquired by completing a four-year college degree program in Nursing; one to three years of related and progressively more responsible or expansive work experience in Nursing; or an equivalent combination of education and experience. The position also requires possession of a current license to practice as a Registered Nurse in the State of Michigan.

### **Job Responsibilities**

- A. Completes competency checklist while being observed by an experienced SANE.
- B. Provides direct medical-forensic care for patients presenting following sexual assault from the MSU community and the three surrounding counties (Ingham, Eaton and Clinton).
- C. Provides comprehensive clinical care including repeat physical assessments, immunizations, medication administration, and photo documentation, as appropriate.
- D. Provides immediate, victim centered crisis intervention and emotional support for patients in the context of the medical exam.
- E. Provides for support outside the context of the medical exam by procedurally linking survivors in person with trained advocates who can provide confidential advocacy, crisis intervention, and supportive services.
- F. Ensures advocates are available to survivors, before, during and after the medical exam/evidence collection.

- G. Offers emergency contraception for sexual assault survivors who are at risk of becoming pregnant and prophylactic antibiotics to treat sexually transmitted diseases that may have been contracted during the assault.
- H. Provides trauma informed, culturally sensitive comprehensive clinical care.
- I. Conducts a thorough medical exam and forensic evidence collection (if applicable per survivor's decision) utilizing current best practices.
- J. Describes the medical exam, options for forensic exam, and options for medical treatment including prophylaxis pharmaceuticals.
- K. Conducts medical history interview.
- L. Conducts forensic and medical examinations.
- M. Discusses after-care and treatment options with the patient.
- N. Utilizes specialized forensic equipment.
- O. Participates in ongoing training regarding topics such as: identifying patterned injury, documenting injuries, maintaining chain-of-evidence and providing expert witness testimony.
- P. Follows policies, procedures and protocols for the program.
- Q. Participates in program staff meetings.
- R. Assists with routine clinic maintenance, such as stocking of clinic supplies and scheduling.
- S. Participates in quality measures, including peer review, continuing education, and orienting and precepting new team members.
- T. If not yet SANE-A Certified, must be actively working towards SANE-A certification; must participate in clinical supervision by a certified SANE and must complete certification within three years of SANE training.
- U. Assists with other operational duties as delegated by the Lead SANE/ Associate Director.
- V. 24 hours of continuing education annually, including 4 hours regarding the issues of sexual assault medical-forensic examinations.
- W. Maintains close working relationship with Lead SANE/Associate Director and members of other disciplines in the care of sexual assault patients.
- X. Provides court testimony as needed.
- Y. Collect and accurately report program and grant-related data.
- Z. Completes other duties as specified and assigned.

### **Desired Qualifications**

English language proficiency; bilingual desired though not required; Three years minimum registered nursing experience in a hands-on patient care capacity; Ability to plan and organize work autonomously; Excellent clinical assessment skills; Demonstrated initiative, resourcefulness and good judgment in executing the roles and responsibilities of a nurse; Ability to work collaboratively with other clinicians and victim service responders; completion of 40 hour didactic SANE training approved by International Association of Forensic Nurses.

### **Required Application Materials**

Resume  
Cover Letter

### **Special Instructions**

Candidates must completed and maintain Basic Life support certification; maintain certification as a Registered Nurse in Michigan; and will have to successfully complete a criminal and educational background

check.

**Work Hours**

Work hours are variable and require nights and weekends.

**Work Location**

Student Services Building

**Summary of Health Risks/Work Environment**

Exposure to human blood, serum, tissue and other body fluids; and materials covered under Universal Precautions;

- TB risk or work within three feet of patients in a health care setting;
- Fine manual dexterity 26-75% of the time;
- Visual and aural acuity necessary to monitor patient care.

**Reports to:** Lead SANE/Associate Director of the Sexual Assault Healthcare Program

**Funding:** Position funded by Victim of Crime Act grant. Grant year runs Oct 1-Sept 30

**Remote Work Statement:** Due to the nature of the role, this position has been designated on-site. On-site means that all of the duties must be performed on-site.

Employee  
Signature:

Date:

Supervisory  
Signature:

Date: